



Heartland Port Authority of Central Missouri

Board of Commissioners

Wednesday, February 21, 2024

Tentative Agenda

1. Roll Call
2. Approval of Agenda
3. Approve Minutes
4. Public Comment
5. Old Business
6. New Business
7. Commissioners Reports & Invited Guests
8. CLOSED SESSION: Pursuant to Section 610.021(2), RSMo, the Chair will entertain a motion to go into Closed Session to discuss leasing, purchase or sale of real estate and 610.021(12), RSMo to discuss proposals and related documents or any documents related to a negotiated contract (Action by Roll Call Vote).
9. Adjournment

MINUTES

Heartland Port Authority of Central Missouri

Board of Commissioners Meeting

Tuesday, December 19, 2023 1:30pm.

Jefferson City Regional Economic Partnership

PRESENT:

BOARD:

Harry Otto

Jason Branstetter

Jon Hensley

Roger Fischer

Thomas Woods

Jeff Naught

David Floyd

Rick Mihalevich

Jeff Earl

STAFF:

Luke Holtschneider

Paul Samson

Missy Bonnot

REGULAR BUSINESS:

1. **Roll Call:** Missy Bonnot

2. **Approval of Agenda:**

Roger Fischer made a motion to approve. Jon Hensley seconded. Motion passed.

3. **Approve Minutes:**

Rick Mihalevich made a motion to approve September 1 minutes. Jon Hensley seconded. Motion passed.

4. **Public Comments:**

No Public Comment

5. **Old Business:**

No Old Business

6. **New Business:**

6.1. New/Reappointed Port Board Members

- Jon Hensley – City of Jefferson
- David Floyd – Callaway County
- Jason Branstetter – Cole County

6.2. Election of Officers

Chairman – Chairman Otto called for nominations for Chairman. Jeff Naught nominated Harry Otto. Jason Branstetter seconded. Thomas Woods nominated Roger Fischer. David Floyd seconded. Roger Fischer made a motion to cease nominations. Jason Branstetter seconded. Motion passed. By roll call, each Board member cast a vote. Harry Otto was elected to Chairman

with 6 votes.

Vice Chairman – Chairman Otto called for nominations for Vice Chairman. Harry Otto nominated Roger Fischer. Thomas Woods seconded. David Floyd made a motion to cease nominations and vote by acclamation. Harry Otto seconded. Motion passed and Roger Fischer was elected to Vice Chairman.

Secretary - Chairman Otto called for nominations for Secretary. Jeff Naught nominated Jon Hensley. Jason Branstetter seconded. Harry Otto made a motion to cease nominations and vote by acclamation. David Floyd seconded. Motion passed and Jon Hensley was elected as Secretary.

Treasurer - Chairman Otto called for nominations for Treasurer. Jon Hensley nominated Jason Branstetter. David Floyd seconded. David Floyd made a motion to cease nominations and vote by acclamation. Motion passed and Jason Branstetter was elected as Treasurer.

7. CLOSED SESSION: Pursuant to Section 610.021(2), RSMo, the Chair will entertain a motion to go into Closed Session to discuss leasing, purchase or sale of real estate and 610.021(12), RSMo to discuss proposals and related documents or any documents related to a negotiated contract (Action by Roll Call Vote).

Roger Fischer made a motion to go into closed session. Jason Branstetter seconded. By roll call vote, motion passed.

Roger Fischer made a motion to come out of closed session. Rick Mihalevich seconded. Motion passed.

Roger Fischer made a motion to adjourn. Jon Hensley seconded. Motion passed.

Minutes submitted by: _____

Missy Bonnot, Vice President

Jefferson City Regional Economic Partnership

Information to be provided to Klingner & Associates, P.C. by Others:

1. Site access.
2. Property Deed and/or Property boundary survey information.
3. Property right-of-way description.
4. Existing utility locations / origins.
5. Owner Input.
6. Any available, pertinent data regarding the site conditions.

Schedule: Currently anticipated schedule is provided below. Modifications to schedule shall be mutually agreed upon by both parties.

- Geotechnical Soil Borings – complete by February 16th
- Survey – complete by February 16th
- Permitting – submit to USACE / City for permits based upon preliminary design starting February 16th and running through April 8th
- Sheet pile sizing calculations / design – complete March 31st
- Bidding for sheet pile / walers / etc. – April 9th – April 30th

- Site design complete – April 15th
- Bidding for construction – April 15th – May 7th
- Project Award – May 8th

Our work will be performed on a Lump Sum basis with the exception to the surveying provided at a time and material basis. Please see below for an explanation of our anticipated fees and expenses.

Survey.....	\$31,850.00
Geotechnical Investigation.....	\$9,150.00
Civil / Site Engineering.....	\$32,800.00
Water Resources	\$21,900.00
Structural Engineering.....	\$30,800.00
<u>Total Anticipated Fees....</u>	<u>\$126,500.00*</u>

*Should the Owner elect, these services may be provided in phases. These phases would be anticipated to breakdown as indicated below.

Phase I: Conceptual Design / Permitting - \$82,000.00
Phase II: Final Design - \$44,500.00