

**MINUTES**

**Heartland Port Authority of Central Missouri**

Board of Commissioners Meeting  
Tuesday, February 12, 2019 7:30am.  
Arthur P. Grimshaw Board Room

**PRESENT:**

**BOARD:**

Rick Mihalevich	Roger Schwartze
Roger Fischer	Jim Jordan
Calvin Broughton	Kris Scheperle
Hank Stratman	Gary Wheeler

**EXCUSED:**

Doug Mertens

**STAFF:**

Randy Allen, Missy Bonnot, Duane Schreimann

**REGULAR BUSINESS:**

**1. Roll Call:** Missy Bonnot

All Board members were present with the exception of Doug Mertens.

**2. Approval of Agenda:** Chairman Mihalevich

Kris Scheperle made a motion to approve agenda and Calvin Broughton seconded. Motion passed.

**3. Approve Minutes:** Chairman Mihalevich

Kris Scheperle made a motion to approve and Roger Schwartze seconded. Motion passed.

**4. Public Comments:** Chairman Mihalevich

There were no public comments

**5. Old Business:** Chairman Mihalevich

5.1. Bank Account - Randy spoke to several banks and all of them said all banks could provide services to the Port Authority once we had funds. It was determined at this point no bank account is needed until we start receiving funds. Gary Wheeler made the motion to have officers to select bank when we have funds to deposit. Calvin Broughton seconded. Motion passed.

5.2 MASBDA Grant - Missy reported it has been a challenge to get the subcommittee conveyed to discuss the grant opportunity. It was determined to have staff put together 1-3 page

Executive Summary with some bullets with overall goals and submit an application would suffice in the application process. Goal is to have application submitted in March.

**6. New Business:** Chairman Mihalevich

6.1 Duane Schreimann has had a few firms contact him regarding providing legal representation for the Port Authority. Gary Wheeler made the motion for the Officers to review Law Firms and come back to the Board with a recommendation of firm to retain. Jim Jordan seconded. Motion passed.

**7. Staff Report:**

7.1 BUILD Grant Debriefing-Randy discussed participating in a call with Department of Transportation on why we did not receive the BUILD grant and provided a 2-page briefing paper to the Board. When we are ready for Capital Improvements, we will apply for grants as the opportunity presents.

7.2 Missouri Port Authority Association (MPAA) Meeting Report-Missy discussed the MPAA meeting that was held in Jefferson City on February 5 and 6 in Jefferson City. Rick Mihalevich and Randy Allen attended in addition to Missy. The MPAA meeting agenda was provided to the Board. \$11.7 million is the budget request for Port and the Governor's budget is \$9.4 million. There is a possibility the Heartland Port Authority could receive \$1500-\$2000 for Admin in FY 2019 and \$25,000-\$30,000 for FY 2020. The next MPAA Spring Meeting is April 3 in Jefferson City and the Summer Meeting will be June 25-26 in Kansas City.

7.3 Port Timeline and Priorities-Randy discussed the Port timeline and priorities and provided timeline to Board.

7.4 Port Development Costs and Cost Share Update-Randy discussed and provided document to Board.

**8. Commissioners Reports and Invited Guests:**

8.1 Port Visit Update-Roger Schwartz provided a summary of the port visit that was made to the SEMO Port and the New Madrid Port in January. In attendance was Fischer, Broughton, Scheperle, Stratman, Schwartz and Wheeler. Schwartz provided pictures of both ports and provided a one-page summary of the port visits to the Board.

8.2 USDA Presentation-Grants and Opportunities-Matt Moore Regional Director-Roger Fischer introduced Matt. Matt discussed Rural Business Development Grant. The Grant could be used for soft costs; design, start up capital, staff costs, etc. This is a 1-year grant and we could apply for up to \$125,000. USDA would need the application by end of March and would know the status in June. Disbursements could be ready late summer. a Matt will email Missy the application. The grant could be reimbursable or advanced. The City of Jefferson or the Heartland Port Authority could apply.

8.3 David Keeler, Manager of Harbison Walker expressed his support in the Port for getting raw materials to the plant.

**7. Closed Session:** Chairman Mihalevich

A motion was made by Kris Scheperle and seconded by Calvin Broughton to adjourn the public meeting and go into Closed Session Pursuant to Section 610.021(2), RSMo, to discuss leasing, purchase or sale of real estate. By roll call vote motion passed.

A motion was made by Roger Schwartz to adjourn closed session. Gary Wheeler seconded. Motion passed.

**8. Adjournment:** Chairman Mihalevich

A motion was made to adjourn by Jim Jordan and seconded by Gary Wheeler. Motion passed.

Next meeting Tuesday, March 12<sup>th</sup>-7:30am.

Minutes submitted by: \_\_\_\_\_

Missy Bonnot, Director of Economic Development  
Jefferson City Area Chamber of Commerce