

**Heartland Port Authority of Central Missouri**  
**Board of Commissioners**  
**Jefferson City Area Chamber of Commerce**  
Tuesday, August 18th, 2020  
7:30am

## **Tentative Agenda**

1. Roll Call
2. Approval of Agenda
3. Approve Minutes
4. Public Comment
5. Old Business
  - 5.1. Land Conveyance
  - 5.2. American Patriot Holdings/Plaquemines Port Harbor MOU
  - 5.3. FY 21 MoDot Administration Funding
  - 5.4. USDA/RDGB Grant-NEPA Process
6. New Business
  - 6.1. Next Steps with Office of Administration
7. Staff Report
8. Commissioners Reports & Invited Guests
9. Adjournment

Next Meeting Tuesday, September 15<sup>th</sup> - 7:30am

## MINUTES

## Heartland Port Authority of Central Missouri

Board of Commissioners Meeting  
Tuesday, June 16, 7:30am.  
Arthur P. Grimshaw Board Room

### PRESENT:

#### BOARD:

Calvin Broughton	Ann Pardalos
Roger Fischer	Kris Scheperle
Jim Jordan	Hank Stratman
Rick Mihalevich	
Jeff Naught	

#### EXCUSED:

Thomas Woods

#### STAFF:

Missy Bonnot

#### GUESTS:

Jeff Haldiman, News Tribune

### REGULAR BUSINESS:

1. **Roll Call:** Missy Bonnot

2. **Approval of Agenda:**

Roger Fischer made a motion to approve. Jim Jordan seconded. Motion passed

3. **Approve Minutes:**

Jim Jordan made a motion to approve and Jeff Naught seconded. Motion passed.

4. **Public Comments:**

No public comment

5. **Old Business:**

5.1. American Patriot Holdings/Plaquemines Port Harbor MOU- Rick Mihalevich presented a MOU document and Non-Disclosure Agreement that APH and Plaquemines Port would like for the Heartland Port to enter into. Duane Schriemann reviewed both documents and proposed changes to the documents before signature. The Board reviewed the changes. Roger Fischer made a motion to approve the documents as presented and Jim Jordan seconded. Rick Mihalevich will send the documents as presented to the parties for their approval.

6. **New Business:**

6.1 Sources of Revenue-Missy Bonnot presented information from MoDOT regarding FY21 Administration Funds Distribution and 2 possible scenarios; 1<sup>st</sup>, the funding distribution if the Governor signs HB1330 and HPCM receives the property. 2<sup>nd</sup>, the funding distribution if the Governor vetoes HB1330 and HPCM does not receive the property. Scenario 1 HPA would

receive \$37,442 and Scenario 2 HPA would receive \$27,050. We will know after July 14<sup>th</sup> if Governor will sign bill.

**7. Staff Report:**

No staff report

**8. Commissioners Reports and Invited Guests:**

No Report

**9. Adjournment:** Chairman Mihalevich

Mihalevich adjourned the meeting.

Next meeting Tuesday, July 21, 2020

Minutes submitted by: \_\_\_\_\_

Missy Bonnot, Director of Economic Development  
Jefferson City Area Chamber of Commerce

**Port Administrative Funds  
SFY 21 Matrix  
Distribution with Tangible Results Required  
Gov Parson Signs Bill Granting Property to HPCM**

Port Name	Performance Rating 0-7	Equal Allocation <sup>1</sup>	Performance Allocation	Calculated Allocation	Difference FY20-FY21	Percent Difference	FY2020	FY2019 Allocation	FY2018 Allocation	FY2017 Allocation
Heartland Port of Central Missouri	6	\$ 4,000	\$ 38,360.66	\$42,360.66	\$ 18,888.96	80.5%	\$ 23,471.70			
Howard/Cooper Port Authority	6	\$ 4,000	\$ 38,360.66	\$42,360.66	\$ 12,398.40	41.4%	\$ 29,962.26	\$ 30,666.67	\$31,755	\$25,250
Jackson County Port Authority	-	-	\$ -	\$0.00	-					
Jefferson County Port Authority	5	\$ 4,000	\$ 31,967.21	\$35,967.21	\$ (485.62)	-1.3%	\$ 36,452.83	\$ 37,333.33	\$38,694	\$39,417
Kansas City Port Authority	3	\$ 4,000	\$ 19,180.32	\$23,180.32	\$ (291.38)	-1.2%	\$ 23,471.70	\$ 24,000.00	\$24,816	\$25,250
Lewis County Port Authority	5	\$ 4,000	\$ 31,967.21	\$35,967.21	\$ (485.62)	-1.3%	\$ 36,452.83	\$ 30,666.67	\$31,755	\$32,333
Marion County Port Authority	4	\$ 4,000	\$ 25,573.77	\$29,573.77	\$ 29,573.77		\$ -	\$ 4,000.00	\$4,000	\$4,000
Mississippi County Port Authority	5	\$ 4,000	\$ 31,967.21	\$35,967.21	\$ (485.62)	-1.3%	\$ 36,452.83	\$ 37,333.33	\$38,694	\$39,417
New Bourbon Port Authority	6	\$ 4,000	\$ 38,360.66	\$42,360.66	\$ 5,907.83	16.2%	\$ 36,452.83	\$ 37,333.33	\$38,694	\$39,417
New Madrid Port Authority	5	\$ 4,000	\$ 31,967.21	\$35,967.21	\$ (485.62)	-1.3%	\$ 36,452.83	\$ 30,666.67	\$31,755	\$32,333
Pemiscot County Port Authority	2	\$ 4,000	\$ 12,786.89	\$16,786.89	\$ (194.24)	-1.1%	\$ 16,981.13	\$ 17,333.33	\$17,878	\$18,167
Pike/Lincoln Port Authority	5	\$ 4,000	\$ 31,967.21	\$35,967.21	\$ (485.62)	-1.3%	\$ 36,452.83	\$ 37,333.33	\$38,694	\$32,333
St. Joseph Port Authority	5	\$ 4,000	\$ 31,967.21	\$35,967.21	\$ (485.62)	-1.3%	\$ 36,452.83	\$ 37,333.33	\$38,694	\$39,417
St. Charles County Port Authority	-			\$0.00	\$ -		\$ -	\$ -	\$0	\$0
St. Louis City Port Authority	2	\$ 4,000	\$ 12,786.89	\$16,786.89	\$ (13,175.37)	-44.0%	\$ 29,962.26	\$ 37,333.33	\$38,694	\$39,417
St. Louis County Port Authority	-	\$ -		\$0.00	\$ -		\$ -	\$ 17,333.33	\$4,000	\$11,083
SEMO Port Authority	2	\$ 4,000	\$ 12,786.89	\$16,786.89	\$ (194.24)	-1.1%	\$ 16,981.13	\$ 17,333.33	\$17,878	\$18,167
<b>Multi-state Port Commission</b>										
Mid America Port Commission	0	\$ 4,000	\$ -	\$4,000.00	\$ -			\$ 4,000.00	\$4,000	\$4,000
		60000	\$ 390,000.00							
	<b>61</b>	<b>\$ 60,000</b>	<b>\$ 390,000.00</b>	<b>\$450,000.00</b>				<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,001</b>

**NOTES:**

The SFY21 Administrative Funds allocation formula is based on 2 components: a base amount and performance. The formula allocates a base amount of \$4,000 (or 1% of the total funds available) to each recipient to provide a minimum level of support for port activities. The formula allocates the remaining \$340,000 based on a performance rating scale of 0-7. The performance rating is based on answers each recipient gives to the Performance Criteria Questions that has been distributed to each director. The Performance Allocation is calculated by dividing each recipient's Performance Rating by the sum of the Performance Ratings of all recipients, and multiplying that by \$340,000. The Calculated Allocation is the sum of the Equal Allocation and your Performance Allocation. The final columns provide a comparison of the proposed allocation with the past four years'.

<sup>1</sup> The equal allocation must be requested by each port authority

Heartland Port Authority  
 Financial Report  
 2020

Beginning Bank Account, as of 01/01/2020 \$2,273.20

Revenue:

02/25/20	County of Cole – MASBDA match	\$5,685.00
02/25/20	City of Jefferson – MASBDA match	\$5,685.00
03/05/20	MoDOT – administration reimbursement	\$23,470.70

**Total Revenue \$34,840.70**

Expenses:

01/14/20	Schriemann, Rackers, Franka – Ck #1004, legal fees	\$900.00
01/24/20	AGRIServices of Brunswick – Ck#1005, sponsorship	\$350.00
02/06/20	IRPT – Ck#1006, dues	\$412.50
02/28/20	Schriemann, Rackers Franka – Ck#1007, legal fees	\$60.00
03/01/20	J.C. Area Chamber, Ck#1008, administration service	\$25,000.00
05/14/20	J.C. Area Chamber, Ck#1009, SAM renewal reimburse	\$399.00
05/14/20	Schriemann, Rackers, Franka – Ck #1010, legal fees	\$620.00
08/15/20	Schriemann, Rackers, Franka – Ck #1011, legal fees	\$460.00
08/15/20	IRPT – Ck#1012, dues	\$825.00

**Total Expenses \$29,026.50**

Bank Account Balance, as of 08/17/2020 **\$8087.40**

Notes to Financial Report:

Accounts Receivable:

Accounts Payable:

J.C. Area Chamber – reimburse for MASBDA grant match	\$13,370.00
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