

Heartland Port Authority of Central Missouri
Board of Commissioners
Jefferson City Area Chamber of Commerce
Thursday, May 20, 2021
11:00am

Tentative Agenda

1. Roll Call
2. Approval of Agenda
3. Approve Minutes
4. Public Comment
5. Old Business
 - 5.1. RFQ/Contract for Engineering Services – Roger Fischer
 - 5.2. Update from Barr Engineering – Ty Morris and Craig Bunger
6. New Business
7. Staff Report
8. Commissioners Reports & Invited Guests
9. Adjournment

Next Meeting Thursday, June 17 – 11:00am

Board of Commissioners Meeting
Thursday, April 15, 2021 11:00am.
Arthur P. Grimshaw Board Room

PRESENT:

BOARD:

Roger Fischer
Rick Mihalevich
Thomas Woods
Ann Pardalos
Harry Otto
David Floyd
Jason Branstetter
Jeff Naught

EXCUSED:

Jim Jordan

STAFF:

Missy Bonnot

GUESTS:

Jeff Haldiman, News Tribune; Stacey Fowler and Cheryl Ball, MoDOT, Frank Rycick, Ted Kettlewell, OCCI

REGULAR BUSINESS:

1. Roll Call: Missy Bonnot.

2. Approval of Agenda:

Jason Branstetter made a motion to approve. Harry Otto seconded. Motion passed.

3. Approve Minutes:

Thomas Woods made a motion to approve. Ann Pardalos seconded. Motion passed.

4. Public Comments:

No public comments

5. Old Business:

5.1. RFQ/Contract for Engineering Services – Roger Fischer provided an update on the progress the subcommittee has made working towards a contract with Barr Engineering. The subcommittee met with Barr Engineering on April 7th to start developing a Scope of Services.

6. New Business:

6.1. Missouri Department of Transportation Presentation – Cheryl Ball and Stacey Fowler. Cheryl Ball provided a very informative presentation on programs and opportunities the HPA could take advantage of. See Powerpoint presentation.

7. Staff Report:

No staff report

8. Commissioners Reports and Invited Guests:

Thomas Woods reported staff from Barr Engineering participated in a port site visit in preparation of providing Engineering Services in the future.

9. Adjournment: Chairman Fischer

Thomas Woods made a motion to Adjourn. David Floyd seconded.

Next meeting Thursday, May 20, 2021

Minutes submitted by: _____

Missy Bonnot, Director of Economic Development
Jefferson City Area Chamber of Commerce

Board of Commissioners Meeting

Tuesday, May 5, 2021 9:00am

Via Zoom

PRESENT:

BOARD:

Roger Fischer
Thomas Woods
Ann Pardalos
Jeff Naught
Jason Branstetter
Rick Mihalevich
David Floyd

EXCUSED:

Jim Jordan
Harry Otto

STAFF:

Missy Bonnot

REGULAR BUSINESS:

1. Roll Call: Missy Bonnot

2. Approval of Agenda:

Thomas Woods made a motion to approve. Jeff Naught seconded. Motion passed.

3. CLOSED SESSION: Pursuant to Section 610.021(12), RSMo, the Chair will entertain a motion to go into Closed Session to discuss proposals and related documents or any documents related to a negotiated contract

Thomas Woods made a motion to go into Closed Session. Jason Branstetter seconded. Motion passed.

Roger Fischer discussed the contract for Engineering Services with Barr Engineering for \$115,000. The HPA has a MoDOT grant of \$100,000 and a USDA grant for \$120,000 that we would use for these services. David Floyd made a motion to approve the contract and to authorize Chairman Roger Fischer to sign the Agreement. Jason Branstetter seconded. By roll call vote, motion passed.

Jason Branstetter made a motion to come out of Closed Session. David Floyd seconded. Motion passed.

4. Adjournment: Chairman Fischer

Jeff Naught made the motion to adjourn. Ann Pardalos seconded. Motion passed.

Next meeting Thursday, May 20, 2021

Minutes submitted by: _____

Missy Bonnot, Director of Economic Development
Jefferson City Area Chamber of Commerce

May 3, 2021

Mr. Roger Fisher
Chairman
Heartland Port Authority of Central Missouri
213 Adams Street
PO Box 776
Jefferson City, MO 65101

Re: Agreement for Professional Services for Heartland Port Authority

Dear Mr Fisher:

Thank you for retaining us. We will do our best to justify your expression of confidence in us. This letter, together with our Standard Terms (attached) sets forth the Agreement between Heartland Port Authority of Central Missouri (Client) and Barr Engineering Co. (Barr) regarding preliminary data gathering, feasibility evaluation, and scoping for potential port sites along the Missouri River near Jefferson City, Missouri. The scope of the project is described as:

South Site – Preliminary review of south site to identify critical issues and support negotiation of purchase price of the property.

- The initial phase of the project will be the area from 150 feet south of Range Road to the Missouri River, dock system capable of unloading 2 barges at a time, construction of a new access road off Cortez Road including creek crossing, upgrading Range and Cortez Roads to handle passage of two semi tractor-trailer trucks, minimal disturbance to southern part of the site.
- Remainder of south site would be for future development

Alternative South Site (300-acre non-riverfront site south of railroad) – Not part of this phase of work per HPA. May be part of the south site port in the future.

North Site – Initial data gathering efforts of the publicly available information to inform the future decision-making process for this site.

- This area will be looked at during this initial phase to gather data for future efforts. This will include looking at the areas around Country Roads 4033, 4035, 4038, and the access road from County Road 4038 to the north site, which would need to be improved to handle additional truck traffic to access the site.

Barge Fleeting – Initial data gathering efforts of the publicly available information to inform the future decision-making process for this site.

- Fleeting Area A from the Feasibility Study with no anchoring in the river. Based on comments from HPA, the orientation and location may need to be tweaked.

- Fleeting Area B from the Feasibility Study will not be looked at as part of this effort per discussions with HPA.

Capital Sand Site – Initial data gathering efforts of the publicly available information to inform the future decision-making process for this site.

- Capital Sand is considering expanding their dock / building a second dock. May potentially be an MOU between Capital Sand and HPA for use of the new dock. This is a very preliminary effort - property would need to be purchased and access to this area will occur through Capital Sand's existing facility. Initial access would be through Capital Sand. Anticipate a separate access road coming off Mokane Road in the future.

The scope of professional consulting services we will provide for your project includes:

Task 1 - Background Materials Review – Complete by 5/7/21

- Market Study Report
 - Verify commodities and volumes
 - Verify initial target commodities with HPA - focus initial infrastructure on these, but still plan for future/full build-out
 - Verify space and material handling infrastructure needs on site
- Review previous feasibility study
- Gather and review environmental background data
- Review survey data and photo / video of the south site gathered by drone (Harbeson Walker)
 - Data clean up as needed
 - Develop base maps / GIS figures
 - Get electronic version of boundary information map for south site
 - Determine if there is publicly available topographic and boundary information for the north site and Capital Sand site.
- Other materials to be provided by HPA or other publicly available sources.
 - Previous cultural studies of south site – check with HPA to see if they have these reports
 - FWS iPAC informal report and review of state protected species
 - Jefferson City Missouri River and other upstream sources gage information
 - FEMA flood maps for the area of river that extends from approximately Missouri River mile maker 144.0 (Missouri River bridge) to approximately Missouri River mile marker 136.0
 - Figure out flood elevations for base map
 - Access to any existing modeling (USGS, USACE, MO DNR Water Resources)
 - Understand potential needed fill requirements
- Identify data gaps and additional data collection needs
- Kickoff Meetings
- Site Walk
 - South site
 - North site and Capital Sand site
- Additional input from HPA
- **Deliverables**
 - Base map(s)

- GIS Figure(s)
- Permitting Reconnaissance / Desktop Review Summary Memo
- List of data gaps and additional data collection needs

Task 2 - Revise Project Description to Facilitate Scoping Efforts with Agencies – Completed by May 14, 2021.

- Proposed project description and conceptual figures for south site
 - To facilitate early scoping meetings with agencies, the proposer should be prepared to discuss conceptual plans and show conceptual figures. The team will help prepare the proposed project description and conceptual figures. The team anticipates revising feasibility study figures to incorporate changes at your direction.
- While incorporating items from previous studies (such as the Market Study), work with HPA to develop basis of design items and parameters and document in a Design Basis Memorandum.
- **Deliverables**
 - Preliminary proposed project description for south site
 - Design Basis Memorandum for south site
 - Conceptual figures of south site
 - Plan view layout of overall project showing the modification to the feasibility study drawings based on revised project scope and phased approach.
 - Plan view layouts of the initial phase of work (dock area, dolphins, wing dykes, and navigation channel; initial phase of port; Range Road improvements; Cortez Road improvements and new bridge).

Task 3 - Scoping meetings with agencies – Completed by May 28, 2021

- Agencies
 - USACE (STL and KC Districts – Navigation, Environmental, and Planning) – Determine which districts are applicable
 - MDNR (401 Certifications and WR Center)
 - USGS (MO Water Science Center)
 - Additional agency outreach, including possible grant agencies and/or other agencies identified during the critical issues analysis for south site, as needed
- Team will assist in setting up initial high-level scoping/introductory meetings with management staff to brief them on project and progress. Ask for contacts in each individual branch for technical components.
 - These meetings will include showing the overall long-term project area under consideration, and talking through general plans and the phases
 - Items discussed during scoping meetings might include:
 - Existing data the agencies may provide
 - Confirming agency information needs
 - Developing a preliminary understanding of how the environmental review and permitting process will play out
- Follow-up meetings with technical staff to go over technical aspects and future funding opportunities.
- **Deliverables**

- Meeting notes to confirm agency input is carried through from conceptual to 30% design phase/Phase 2
- Answer to above questions
- List of permits required for project
- List of other agencies to be met with

Task 4 - Preliminary Critical Issues Analysis for South Site– **Completed by June 15, 2021**

- Compilation of existing environmental data (preceding bullet), land use information, required permit table, and identification of critical environmental issues.
- **Deliverables**
 - Technical memo describing data compiled, surrounding land uses, permits anticipated to be required, and any critical issues identified. This document will continue to be updated throughout the project.

Task 5 - Project Communications

- Bi-weekly meetings
- Progress reports

Assumptions

- Receive signed contract / authorization to proceed by 4/23/21.
- No hard copies of deliverables. All deliverables will be provided electronically in pdf format.
- Conference calls between team and HPA every other week for 30 minutes.
- Weekly progress reports to summarize work accomplished and budget expended.
- Work for Phase I needs to be completed and invoiced by 6/15/21.
- Preliminary design work will be performed using AutoCAD and Civil-3D; electronic files will be native AutoCAD file formats.
- Barr will contract with subcontractors as needed to complete these tasks.

This Agreement will be effective for the duration of the services. Upon thirty days' notice, either party may terminate the agreement without penalty. Our Proposal, if any, is not a part of this Agreement except as specifically indicated or referred to in this letter Agreement. We will commence work upon receipt of a copy of this letter signed by you. The estimated schedule for the services is as described in the scope of work above.

We will inform you of our progress by weekly progress reports and bi-weekly Zoom calls.

For the services provided, you will pay us according to the attached Standard Terms. We will bill you every four weeks. The cost of the services is estimated to be approximately \$115,000.

We understand you have the authority to direct us. We will direct communications to you at the address on this letter. Direction should be provided to me or Craig Bunger at the letterhead address.

During the term of this Agreement, Barr agrees to maintain with a company or companies lawfully authorized to do business in the jurisdiction in which the project is located, the type of insurance and policy limits as set forth below (USD):

Workers' Compensation and Employers' Liability

1. Coverage A: Per State Statute
2. Coverage B: \$500,000 Each Accident
\$500,000 Disease – Policy Limit
\$500,000 Disease – Each Employee

Commercial General Liability

1. \$2,000,000 General Aggregate
2. \$2,000,000 Products – Completed Operations Aggregate
3. \$1,000,000 Each Occurrence
4. \$1,000,000 Personal Injury

Commercial Automobile Liability

1. \$1,000,000 Combined Single Limit Bodily Injury and Property Damage

The Commercial Automobile Liability shall provide coverage for the following automobiles:

1. All Owned Automobiles
2. All Non-Owned Automobiles
3. All Hired Automobiles

Umbrella Liability

1. \$10,000,000 Each Claim
\$10,000,000 Annual Aggregate
2. The Umbrella Liability provides excess limits for the Commercial General Liability, Employers' Liability, and Commercial Automobile Liability policies.

Professional and Pollution Incident Liability

Professional Liability insurance including Pollution Incident Liability coverage with limits of not less than \$5,000,000 Per Claim / \$5,000,000 Annual Aggregate.

Certificates of Insurance

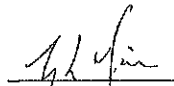
Certificates of Insurance will be provided upon request.

Barr and Client waive all rights, including their insurers' subrogation rights, against each other, their subcontractors, agents, and employees, and the other's consultants, separate contractors, and their subcontractors, agents, and employees for losses or damages covered by their respective property or casualty insurance, commercial general liability, or Builder's Risk insurance. This waiver of subrogation is effective notwithstanding any duty of indemnity.

If this Agreement is satisfactory, please sign the enclosed copy of this letter in the space provided and return it to us. This Agreement will be open for acceptance until April 30, 2021, unless earlier withdrawn by us.

Sincerely yours,

BARR ENGINEERING CO.



Ty L. Morris

Its Vice President

Accepted this 4th day of May, 2021

Heartland Port Authority of Central Missouri

By 

Roger Fisher

Its Chair HPA.

Attachments

Standard Terms—Professional Services

Fee Schedule



STANDARD TERMS—PROFESSIONAL SERVICES

Our Agreement with you consists of the accompanying letter or other authorization, Work Orders, and these Standard Terms – Professional Services.

Section 1: Our Responsibilities

- 1.1 We will provide the professional services ("Services") described in this Agreement. We will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality.
- 1.2 We will select the means, methods, techniques, sequences, or procedures used in providing our Services. If you direct us to deviate from our selections, you agree to hold us harmless from claims, damages, and expenses arising out of your direction.
- 1.3 We will acquire all licenses applicable to our Services and we will comply with applicable law.
- 1.4 Our duties do not include supervising your contractors or commenting on, supervising, or providing the means and methods of their work unless we accept any such duty in writing. We will not be responsible for the failure of your contractors to perform in accordance with their undertakings.
- 1.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, job, or site health or safety unless we accept that duty in writing.
- 1.6 Estimates of our fees or other project costs will be based on information available to us and on our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should add a contingency.
- 1.7 The information you provide to us will be maintained in confidence except as required by law.

Section 2: Your Responsibilities

- 2.1 You will provide access to property.
- 2.2 You will provide us with prior reports, specifications, plans, changes in plans, and other information about the project that may affect the delivery of our Services. You will hold us harmless from claims, damages, and related expenses, including reasonable attorneys' fees, involving information not timely called to our attention or not correctly shown on documents you furnish to us.
- 2.3 You agree to provide us with information on contamination and dangerous and hazardous substances and processes we may encounter in performing the Services and related emergency procedure information.
- 2.4 You agree to hold us harmless as to claims that we are an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of any law governing the handling, treatment, storage, or disposal of dangerous or hazardous materials.
- 2.5 Site remediation services may involve risk of contamination of previously uncontaminated air, soil, or water. If you are requesting that we provide services that include this risk, you agree to hold us harmless from such contamination claims, damages, and expenses, including reasonable attorneys' fees, unless and to the extent the loss is caused by our negligence.
- 2.6 You agree to make disclosures required by law. If we are required by law or legal process to make such disclosures, you agree to hold us harmless and indemnify us from related claims and costs, including reasonable attorneys' fees.

Section 3: Reports and Records

- 3.1 We will retain analytical data relating to the Services for seven years and financial data for three years.
- 3.2 Monitoring wells are your property and you are responsible for their permitting, maintenance and abandonment unless we accept that duty in writing. Samples remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are your property. They will be discarded or returned to you, at our discretion, unless within 15 days of the report date you give written direction to store or transfer the materials at your expense.
- 3.3 Our reports, notes, calculations, and other documents, and our computer software, programs, models, and data are instruments of our Services, and they remain our property, subject to a license to you for your use in the related project for the purposes disclosed to us. You may not use or transfer such information and documents to others for a purpose for which they were not prepared without our written approval. You agree to indemnify and hold us harmless from claims, damages, and expenses, including reasonable attorneys' fees, arising out of any unauthorized transfer or use.
- 3.4 Because electronic documents may be modified intentionally or inadvertently, you agree that we will not be liable for damages resulting from change in an electronic document occurring after we transmit it to you. In case of any difference or ambiguity between an electronic and a paper document, the paper document shall govern. When accepting document transfer in electronic media format, you accept exclusive risk relating to long-term capability, usability, and readability of documents, software application packages, operating systems, and computer hardware.
- 3.5 If you do not pay for the Services in full as agreed, we may retain reports and work not yet delivered to you and you agree to return to us our reports and other work in your possession or under your control. You agree not to use or rely upon our work for any purpose until it is paid for in full.

aggregate liability will not exceed \$1,000,000.

Section 4: Compensation

- 4.1 You will pay for the Services as agreed or according to our then current fee schedules if there is no other written agreement as to price. An estimated cost is not a firm figure unless stated as such and you should allow for a contingency in addition to estimated costs.
- 4.2 You agree to notify us of billing disputes within 15 days and to pay undisputed portions of invoices within 30 days of invoice date. For balances not paid under these terms, you agree to pay interest on unpaid balances beginning 10 days after invoice date at the rate of 15% per annum, but not to exceed the maximum rate allowed by law.
- 4.3 If you direct us to invoice another, we will do so, but you agree to be responsible for our compensation unless you provide us with that person's written acceptance of the terms of our Agreement and we agree to extend credit to that person.
- 4.4 You agree to compensate us in accordance with our fee schedule if we are asked or required to respond to legal process arising out of a proceeding to which we are not a party.
- 4.5 If we are delayed by factors beyond our control, or if the project conditions or the scope of work change, or if the standards change, we will receive an equitable adjustment of our compensation.
- 4.6 In consideration of our providing insurance to cover claims made by you, you hereby waive any right of offset as to payment otherwise due us.

Section 5: Disputes, Damage, and Risk Allocation

- 5.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include a meeting attended by each party's representative empowered to resolve the dispute. Disputes (except collections) will be submitted to mediation as a condition precedent to litigation.
- 5.2 We will not be liable for special, incidental, consequential, or punitive damages, including but not limited to those arising from delay, loss of use, loss of profits or revenue, loss of financing commitments or fees, or the cost of capital. Each of us waives against the other and its subcontractors, agents, and employees all rights to recover for losses covered by our respective property/casualty or auto insurance policies.
- 5.3 We will not be liable for damages unless you have notified us of your claim within 30 days of the date of your discovery of it and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages, and unless suit is commenced within two years of the earlier of the date of injury or loss and the date of completion of the Services.
- 5.4 For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our

- 5.5 If you fail to pay us within 60 days following invoice date, we may consider the default a total breach of our Agreement and, at our option, we may terminate all of our duties without liability to you or to others.
- 5.6 If we are involved in legal action to collect our compensation, you agree to pay our collection expenses, including reasonable attorneys' fees.
- 5.7 The law of the state in which the project site is located will govern all disputes. Each of us waives trial by jury. No employee acting within the scope of employment will have any individual liability for his or her acts or omissions and you agree not to make any claim against individual employees.

Section 6: Miscellaneous Provisions

- 6.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured will be limited to losses caused by our sole negligence.
- 6.2 This Agreement is our entire agreement, and it supersedes prior agreements. Only a writing signed by an authorized representative for each of us making specific reference to the provision modified may modify it.
- 6.3 Neither of us will assign this Agreement without the written approval of the other. No other person has any rights under this Agreement.
- 6.4 Only a writing may terminate this Agreement. We will receive our earned fees and expenses if our work is terminated prior to completion.
- 6.5 We will not discriminate against any employee or applicant for employment because of race, color, creed, ancestry, national origin, sex, religion, age, marital status, affectional preference, disability, status with regard to public assistance, membership or activity in a local human-rights commission, or status as a specially disabled, Vietnam-era, or other eligible veteran. We will take affirmative action to ensure that applicants are considered, and employees are treated during their employment, without regard to those factors. Our actions will include, but are not limited to notifications, hiring, promotion or employment upgrading, demotion, transfer, recruitment or recruitment advertising, layoffs or terminations, rates of pay and other forms of compensation, and selection for training or apprenticeship.
- 6.6 Neither we nor you, including our officers, employees, and agents, are agents of the other, except as agreed in writing. Except as agreed in writing, nothing in this Agreement creates in either party any right or authority to incur any obligations on behalf of, or to bind in any respect, the other party. Nothing contained herein will prevent either party from procuring or providing the same or similar products or services from or to any third person, provided that there is no breach of any obligations pertaining to confidentiality.

End of Standard Terms



Fee Schedule—2021

Rev. 12/26/2020

Description	Rate* (U.S. dollars)
Principal	\$160-295
Consultant/Advisor	\$185-250
Engineer/Scientist/Specialist IV	\$155-180
Engineer/Scientist/Specialist III	\$125-150
Engineer/Scientist/Specialist II	\$95-120
Engineer/Scientist/Specialist I	\$65-90
Technician IV	\$155-180
Technician III	\$125-150
Technician II	\$95-120
Technician I	\$65-90
Support Personnel III	\$155-180
Support Personnel II	\$95-150
Support Personnel I	\$65-90

Rates for litigation support services will include a 30% surcharge.

A ten percent (10%) markup will be added to subcontracts for professional support and construction services to cover overhead and insurance surcharge expenses.

Invoices are payable within 30 days of the date of the invoice. Any amount not paid within 30 days shall bear interest from the date 10 days after the date of the invoice at a rate equal to the lesser of 15 percent per annum or the highest rate allowed by applicable law.

For travel destinations within the continental U.S. (CONUS) and Canada, meals will be reimbursed on a per diem basis. The per diem rate will be as published by the U.S. Internal Revenue Service (IRS) based on the High-Low method. Full day per diem rates will be pro-rated on travel days. For travel destinations outside the continental U.S. (CONUS) and Canada, meals will be reimbursed based on actual expenses incurred.

All other reimbursable expenses including, but not limited to, costs of transportation, lodging, parking, postage, shipping and incidental charges will be billed at actual reasonable cost. Mileage will be billed at the IRS-allowable rate.

Materials and supplies charges, printing charges, and equipment rental charges will be billed in accordance with Barr's standard rate schedules.

Principal category includes consultants, advisors, engineers, scientists, and specialists who are officers of the company.

Consultant/Advisor category includes experienced personnel in a variety of fields. These professionals typically have advanced background in their areas of practice and include engineers, engineering specialists, scientists, related technical professionals, and professionals in complementary service areas such as communications and public affairs.

Engineer/Scientist/Specialist categories include registered professionals and professionals in training (e.g. engineers, geologists, and landscape architects), and graduates of engineering and science degree programs.

Technician category includes CADD operators, construction observers, cost estimators, data management technicians, designers, drafters, engineering technicians, interns, safety technicians, surveyors, and water, air, and waste samplers.

Support Personnel category includes information management, project accounting, report production, word processing, and other project support personnel.

*Rates do not include sales tax on services that may be required in some jurisdictions.



Copy Production Rate Schedule—2021

Rev. 12/26/2020
Sheet 1 of 1

Description

(U.S. dollars)

	Rate	Unit
Reproduction, Printing/Plotting, Miscellaneous		
3-Ring Binder, 1/2"	2.00	ea
3-Ring Binder, 1"	3.50	ea
3-Ring Binder, 1-1/2"	3.75	ea
3-Ring Binder, 2"	4.25	ea
3-Ring Binder, 2-1/2"	4.75	ea
3-Ring Binder, 3"	5.25	ea
3-Ring Binder, 4"	8.25	ea
3-Ring Binder, 11" x 17"	24.00	ea
B&W Copies or Prints	0.08	copy
CD Holders	0.85	ea
Color Copies or Prints	0.50	copy
Color Plotter (HP755/3500 Bond)	2.00	sq ft
Color Plotter (HP755/3500 Photograph)	4.00	sq ft
Faxes	0.75	ea
Laminated Pocket Sheets	0.50	ea
Photo Copies (large format)	1.00	copy
Postage	1.00	ea
Report Binding	2.25	ea
Tabs	0.50	ea



Rental Equipment Rate Schedule—2021

Rev. 04/13/2021

(Alphabetized)

Sheet 1 of 9

(see general and end notes)

Description

(U.S. dollars)

	Rate	Unit
Non-Expendable Equipment		
<i>Air Quality</i>		
Air Cooled M5 Probe/Oven Assembly	300.00	day
Ambient SO2 Monitor	100.00	day
Analytical Balance (each)	6.00	ea
Analyzer Filter Oven	15.00	day
Analyzer Support Kit (a.)	400.00	day
Anemometer	50.00	day
CO Analyzer	250.00	day
CO Cal Gases (set of 2)	40.00	day
CO/O2/CO2 Regulators (set of 2)	20.00	day
Data Logger	40.00	day
Digital Calibrator	30.00	day
Dilution Calibrator	200.00	day
Dual Pen Strip Chart	50.00	day
EPA Method 202 (per test)	130.00	test
EPA Method 25 (TGNMO) Sampling Train	250.00	day
EPA Method 3 ORSAT Analyzer	25.00	day
EPA Method 30B Probe	50.00	day
EPA Method 4	270.00	day
EPA Method 5 Sampling Train	400.00	day
EPA Method 5 Wet Test Meter Calibrator	240.00	day
EPA Method 6 SO2 Analysis Kit	60.00	day
Gas Conditioner	60.00	day
Heated Sample Line (100')	100.00	day
Heated Sample Line (150')	100.00	day
Heated Sample Line (50')	60.00	day
Hivol Ambient Sampler Calibration Kit	25.00	day
Hydrocarbon Calibration Gases	60.00	day
Hydrocarbon Regulator Set	30.00	day
Met Station Calibration Kit	120.00	day
Meteorological Station	1,000.00	month
Midget Impinger Sample Line	50.00	day
Midget Impinger Sampling Train	40.00	day
MKS Multi-Gas Analyzer	1,100.00	day
Model 302 Gas Chromatograph	367.00	day
NCASI Method 8A Train	250.00	day
NCASI Sample Train	50.00	day
NOx Analyzer	260.00	day
NOx Cal Gases (set of 2)	40.00	day
NOx/SO2 Regulators (set of 2)	25.00	day
O2/CO2 Analyzer	250.00	day
O2/CO2 Cal Gases (set of 2)	40.00	day
Ohio Lumex Mercury Analyzer	1,500.00	day
PM 10/2.5 In Stack Separators	100.00	day
PM10 BAM-1020	370.00	month



Rental Equipment Rate Schedule—2021

(Alphabetized)

(see general and end notes)

Rev. 04/13/2021

Sheet 2 of 9

Description

(U.S. dollars)

	Rate	Unit
PM10 HiVol	120.00	month
Portable Oxygen Analyzer	40.00	day
Primary Standard Flow	60.00	day
Single Pen Strip Chart Recorder	35.00	day
SO2 Analyzer	300.00	day
SO2 Calibration Gas	40.00	day
SO2 Monitoring	1,600.00	month
SPM Flex	1,500.00	month
Testo 350 Portable Analyzer	270.00	day
Total Hydrocarbon Analyzer	400.00	day
TRS Kit	100.00	day
TSP Hi-Vol Sampler	30.00	day
Unheated Sample Line 100 ft.	40.00	day
Universal Control Console (Vost Meter)	250.00	day
Volumetric Air Flow Measure	60.00	day
Volumetric and Mass Flow Calibrator	100.00	day
Field Equipment		
1-1/2" Multi-Stage Pump	65.00	day
1-1/2" Submersible Purge Pump	35.00	day
360 Degree Camera	18.00	day
Alpha Water Bottle	3.00	ea
Arc Flash Label Printer	5.00	use
Area/Velocity Flow Meter	35.00	day
Auto Sampler w/Depth Sensor & Flowmeter	60.00	day
Automatic Sampler	30.00	day
Bladder Pump w/Controller	125.00	day
Conductivity Meter	17.50	day
Current Meter Suspension Kit	55.00	day
Data Transfer System (DTU)	22.00	day
Depth Sensor/Flow Meter only	30.00	day
Differential Pressure Datalogger	18.00	day
Disposable Vapor Manifold Kit w/o Pin	3.00	ea
Dissolved Oxygen Meter	40.00	day
Dissolved Oxygen Sensor/Datalogger	30.00	day
Dissolved Oxygen-Conductivity Meter	38.25	day
DSLR Camera w/24-120 mm Lens	75.00	day
Ekman Dredge	6.00	day
Electric Vacuum Pump	10.00	day
Electromagnetic Flowmeter	65.00	day
Environmental Equipment Shelter	2.75	day
Field-Rugged Laptop or Pocket PC	25.00	day
Fluorometer Kit, Model 10-AU	240.00	day
Gas Centrifugal Pump	26.75	day
Gas Generator	29.00	day
Gator Diesel Air Compressor	60.00	day
GEM-2000 Landfill Gas Analyzer	150.00	day
Go-Pro Camera	20.00	day



Rental Equipment Rate Schedule—2021

(Alphabetized)

(see general and end notes)

Rev. 04/13/2021

Sheet 3 of 9

Description

(U.S. dollars)

	Rate	Unit
Hand Held Velocity Flow Meter	40.50	day
Hand Vacuum Pump	2.30	day
Heavy-Duty Weed/Brush Trimmer	17.00	day
HOBO Weather Station	21.00	day
Kemmerer Vertical Bottle Sampler	33.50	use
Level Troll-Water Level/Temp Transducer	75.00	day
LR-24 Electro-Fisher	200.00	day
Measurement & Control Datalogger	13.00	day
MX6-6 Gas Meter	65.00	day
Noise Dosimeter	74.00	day
Oil, Water Interphase Probe	60.00	day
Orbital Shaker Table	105.00	day
Peristaltic Pump	35.00	day
Petite Ponar Dredge	14.50	day
PH Meter	27.75	day
Phipps & Bird Jar Tester	30.00	day
Pneumatic Slug Kit	9.00	day
Portable Colorimeter	55.00	day
Portable Doppler/TT Ultrasonic FlowMeter	69.00	day
Portable Field Scale	15.00	day
Portable Greenhouse Gas Analyzer	200.00	day
Portable SVE Blower	29.00	day
Power Cable for Sodar Equip (monthly)	167.00	month
Radon Monitor	62.00	day
RST SglChannel Vibrating Wire Datalogger	4.00	day
Sediment Corer (per sample)	5.75	ea
Seisgun	60.00	day
Shear Cell	419.00	day
Sodar Trailer (3 Month Minimum)	3,000.00	month
Soil Core Sampler/Bucket Auger	29.00	day
Soil Vapor Extraction System w/Trailer	135.00	day
Soil Vapor Recovery Parts (Point, Tubing, O-rings)	\$10	use
Soil Vapor Recovery System	\$40	day
Solar Panel Module w/Charge Controller	12.00	day
Sontek ADV(Acoustic Doppler Velocimeter)	140.00	day
Spectrometer UV/VIS Ocean Optics	115.00	day
Spill Containment Kit	10.00	day
Split Tube Soil Probe/Hand Auger	12.00	day
SteamPro ADCP	450.00	day
Submersible Pump SS W/Controller	125.00	day
Sub-Slab Vapor Sampling Kit	50.00	use
Temp, Level, Conductivity Meter (Solinst)	45.00	day
Temperature Datalogger	1.50	day
Tent	15.00	day
Tree Tags and Nails (per 100)	15.00	bundle
Turbidimeter	25.00	day
Turbidity Sensor w/Cable - DTS-12	43.00	day



Rental Equipment Rate Schedule—2021

(Alphabetized)

(see general and end notes)

Rev. 04/13/2021

Sheet 4 of 9

Description

(U.S. dollars)

	Rate	Unit
Underwater Viewing Camera	60.00	day
Unmanned Aircraft System (UAS)	160.00	hour
UV Organics Monitor	22.00	day
Vapor Pin	7.50	ea
Vapor Sampling Manifold	4.00	use
Vibra-Coring System (for Pontoon)	500.00	day
Vibra-Coring System for Jon Boat	150.00	day
VW Piezometer/Data Logger Combo	200.00	use
Water Quality Meter (YSI 556 MPS)	85.00	day
Water Quality Meter (YSI ProDSS)	150.00	day
Well Downrigger	13.00	day
Well Level Indicator	22.00	day
WTW 1970i Conductivity Meter	85.00	day
X-Ray Fluorescence Analyzer	380.00	day
Zooplankton	145.00	day
Zooplankton Net	7.00	day
GSHM Hardware and Software		
AMTS Protective Enclosure	100.00	month
Chemcad	38.00	hour
Logger Box - CR6/CR1000	100.00	month
Three Single Channel Loggers and VW Crack Gages	200.00	month
Three Single Channel Logger and VW Crack Gage	100.00	month
Geomos Alarm Package	250.00	month
GeoMoS Total Station Control Software	500.00	month
I-Site Software	63.00	hour
Logger Box - CR300	50.00	month
Metsim	35.00	hour
MineSight Software	50.00	hour
Scanning AMTS Package	1,000.00	month
Tablet Computer	15.00	day
Total Station Monitoring Package	2,000.00	month
VDM Site License Rental Fee-1 Site License	10.00	month
Vibration System	1,000.00	day
Vista Data Vision, Presentation Software	150.00	month
Vulcan Software	50.00	hour
Weekly AMTS Active Monitoring	1,000.00	week
Weekly AMTS Inactive Monitoring	250.00	week
Wi-Fi Hotspot	4.00	day
Wireless Vibration Sensor (CX-1)	700.00	month
Wireless Vibration Sensor Base (SNA-1)	1,200.00	month
Materials and Testing		
Borehole Camera System	200.00	day
Brass Sieve Set	6.00	day
Chlorophyll a (CHL a)	60.00	day
Coarse Sieve Set	10.00	day
Concrete Air Meter	36.00	day
Concrete Test Hammer	40.50	day



Rental Equipment Rate Schedule—2021

(Alphabetized)

(see general and end notes)

Rev. 04/13/2021

Sheet 5 of 9

Description

(U.S. dollars)

	Rate	Unit
Cordless Portable Band Saw	30.00	day
Cyre Sampler	150.00	day
Cyre Sampler Push Frame	100.00	day
DL Plus Ultrasonic Kit	62.00	day
Double Ring Infiltrometer	65.00	day
Dual-Mass Dynamic Cone Penetrometer	50.00	day
Dye Penetrant Kit	22.00	day
Filter Press	160.00	day
Flat Plate Dilatometer	500.00	day
GeoKon Black Handheld VW Reader	20.00	day
Geomil VST Electrical Vane Tester	50.00	test
Hand Vane Shear	98.50	day
Heavy-Duty Balance	16.00	day
Hilti Hammer Drill	25.00	day
Horizontal Sample Ejector	29.50	day
In-Place Inclinator (IPI) System	47.50	day
IPI System Data Acquisit Auxiliary Station	16.00	day
IPI System Data Acquisition Base Station	20.00	day
Kessler Field Moisture Oven	45.00	day
Liquid Limit Set	7.50	day
Load Plate Apparatus	230.00	day
Magnetic Crawler	48.00	day
Magnetic Particle Kit	38.00	day
Manual Extensometer (Slideminder)	32.00	day
Metal Thickness Gauge	50.00	day
Minimate Plus Blast Monitor	100.00	day
MPD Infiltrometer - Triple Kit	61.00	use
Paint Thickness Gauge	15.00	day
Phytoplankton	145.00	day
Platform Beam Scale	14.75	day
PLC Lab	10.00	hour
PLC Lab	25.00	half day
PLC Lab	40.00	day
Point Load Testing System	100.00	day
Portable CPT	200.00	day
Power Auger	43.00	day
Proctor Set	4.50	day
Proving Ring Penetrometer	36.00	day
Resistivity Meter (Ultra Mini-Res)	110.00	day
SAA Field Power Unit	25.00	day
Sample Splitter	5.00	day
Sand Cone Set	10.00	day
Shaw Backpack Core Drill	450.00	day
Silverwing Crawler	400.00	day
SINCO Inclinator Probe	200.00	day
Soluble Reactive Phosphorus	28.00	day
Steel Inspection Kit #1	100.00	day



Rental Equipment Rate Schedule—2021

(Alphabetized)

(see general and end notes)

Rev. 04/13/2021

Sheet 6 of 9

Description

(U.S. dollars)

	Rate	Unit
Steel Inspection Kit #2	300.00	day
Thermal Imaging Camera, Flir E60	170.00	day
Torvane Shear Device	2.50	day
Total Dissolved Phosphorus	30.00	day
Total Nitrogen (TN)	40.00	day
Total Phosphorus (TP)	23.00	day
Vane Inspection Kit	19.00	day
Vertek CPT Equipment	593.00	day
Vibrating Wire Logger SINCO VW2104	24.00	day
Water Treatment Lab	200.00	day
Weld Inspection Equipment	12.00	day
Safety		
3M PAPR (powered Air Purifying Respirator)	19.00	day
Aerosol Monitor (PDR-1000)	67.75	day
Automatic External Defibrillator (AED)	14.00	day
Calibration Gas Kit	8.75	day
Cell Booster	6.00	day
CO Monitor (ISC T82)	36.00	day
Confined Space Rescue Retrieval Kit	295.00	day
Confined Space Ventilator	54.75	day
Detector Tube Pump	15.00	day
Diesel Particulate Monitor Kit FLIR	200.00	day
Dry Cell Air Flow Calibrator	50.00	day
Emergency Escape Breathing Apparatus	18.00	day
Flame Ionization Detector TVA1000	133.00	day
Flotation Worksuit	19.75	day
Full Face Respirator	8.00	day
H2S Meter (I.S.C T40)	27.00	day
Half-Face Respirator	6.00	day
Helium Detector	55.00	day
InReach Satellite Communication Device	10.75	day
MX4 - O2, LEL, H2S, & CO 4 Gas Meter	45.00	day
Personal Air Sampling Pump (SKC)	38.00	day
Photoionization Detector 10.6eV Lamp	110.00	day
Photoionization Detector 11.7eV Lamp	130.00	day
RKI Eagle-2 Multi-gas Monitor	105.00	day
Satellite Phone	13.35	day
Self-Retracting Lifeline - 30'	56.00	day
Sound Level Meter	48.75	day
Spot Messenger Device	5.85	day
Supplied Air Breathing W/SCBA	75.50	day
Traffic Control Signs	2.10	day
UltraRAE 3000 Photoionization Detector	150.00	day
Survey		
Aquatic Invasive Species Decon System	170.00	day
Bathymetry Survey System - Odom	524.00	day
Canoe	32.00	day



Rental Equipment Rate Schedule—2021

(Alphabetized)

(see general and end notes)

Rev. 04/13/2021

Sheet 7 of 9

Description

(U.S. dollars)

	Rate	Unit
Cellular Modem	100.00	month
Cellular Modem Antenna	25.00	month
Centimeter Grade Differential GPS System	145.00	day
Chain Saw	23.00	day
Communication Radios (Set)	17.75	day
Differential GPS System (Trimble)	110.00	day
Garmin GPS	12.00	day
GPS-Digital Camera Kit	22.00	day
Hand Ice Auger	7.00	day
iPad with R1 GPS Receiver	50.00	day
Iron Locator	17.50	day
Jon Boat & Trailer	62.00	day
Kayak	44.00	day
Laser Range Finder	87.00	day
LCD Depth Locator	11.50	day
Leica HDS ScanStation P20 or P40	125.00	hour
Leica Scanner RTC 360	68.00	hour
Leica Structural Monitoring AMTS	97.00	day
Outboard Motor	46.50	day
Pontoon Boat Coring Platform	240.00	day
Power Ice Auger	30.00	day
Real-Time Kinematic (RTK) GPS Survey Sys	28.00	hour
Robotic Total Station	28.00	hour
Side Scanning Depth Finder	75.00	day
Spectra Laser Level	25.00	day
Survey Set (Level, Tripod, Rod)	20.75	day
Trolling Motor and Battery	48.00	day
Utility Locator	41.00	day
Z-Boat Bathymetry Survey System	150.00	hour
<i>Vehicles and Trailers</i>		
4WD All-Terrain Vehicle (Ranger)	89.50	day
Air Sampling Trailer	110.00	day
Heavy Trailer Mileage	0.25	mile
Tracked All-Terrain Vehicle (Ranger)	325.00	day
Utility Trailer	35.00	day
Barr-owned Field Vehicle Use	90.00	day
Vehicle - Personal (b)	72.50	day
Vehicle (Mileage)	IRS rate	mile
Yakima Canoe Trailer	35.00	day
<i>Communications and Imaging</i>		
Digital Camera	12.00	day
Video Camera	20.00	day
<i>Expendable Field Supplies</i>		
1 Liter Hazmat Cooler Packaging	90.70	ea
1/4" ID PVC Tubing (per foot)	0.30	foot
1/4" ID Silicone Pump Tubing (per foot)	2.60	foot
1/4" Teflon Tubing for Vapor Manifold	4.80	foot



Rental Equipment Rate Schedule—2021

(Alphabetized)

(see general and end notes)

Rev. 04/13/2021

Sheet 8 of 9

Description

(U.S. dollars)

	Rate	Unif
2 Liter Hazmat Cooler Packaging	118.70	ea
250 ML Disposable Filtration Apparatus	15.20	ea
3/8" ID PVC Tubing (per foot)	0.40	foot
3/8" ID Silicone Pump Tubing (per foot)	8.30	foot
3/8" Teflon Tubing for Vapor Manifold	8.10	foot
3M Airstream P100 PAPR Filter (each)	49.50	ea
3M Versaflo P100 PAPR Filter (each)	49.00	ea
4-mil Quart Recloseable Bag (pack of 50)	5.40	pack
5-Gallon Hazmat Packaging	22.10	ea
500-ML Disposable Filtration Apparatus	24.60	ea
5-Gallon Pail w/Lid	9.10	ea
Bladder Pump Tubing 1/4" (per foot)	1.50	foot
Compressed Nitrogen (ea. 84 CF "Q tank")	20.84	ea
Core Tubing - 2" Clear PVC	9.50	foot
Core Tubing - 3" Aluminum	4.30	foot
Detector Tubes (each)	16.30	ea
Distilled Water (each 1 gallon)	1.80	ea
Dot Gloves (pair)	0.90	ea
Encore Sampler - 5 or 25 Gram	12.25	ea
EPA General Wet Method Prep (Expendables)	23.00	run
EPA Method 202 Dry Reagent & Proof Blank (Expendables)	33.00	run
EPA Method 202 Dry Sample & Blank (Expendables)	47.00	run
EPA Method 202 Wet Sample & Blank (Expendables)	28.00	run
EPA Method 5 Sample & Blank (Expendables)	15.00	run
Fabric Soil Sample Bag (each)	1.70	ea
Fence Post & Hardware for Stream Gauges	7.00	ea
Field Book/Construction Diary - Large	26.90	ea
Field Book/Construction Diary - Small	8.50	ea
Hydrochloric Acid - per Liter	8.00	ea
Ice (per bag)	2.50	ea
In-Line Groundwater Filter	23.20	ea
Knit Gloves, Nitrile Coated	2.40	pair
Knit Gloves, Nitrile Coated, Insulated	6.10	pair
Latex Boot Covers (pair)	7.30	pair
Lath, 4' (bundle of 50)	41.70	bundle
Leather Gloves (pair)	13.20	pair
Lock (ea)	15.80	ea
Nitrile Gloves - Heavy Duty (pair)	2.20	pair
Paper Towels (per roll)	2.40	roll
Pin Flagging - per bundle 100	10.70	bundle
Poly-Coated Tyvek Coverall (each)	17.40	ea
Polyethylene Tubing for Bladder Pump, ¼"	0.20	foot
Powder Pillow Pack for Colorimeter	1.90	ea
PVC Coated Heavy Winter Gloves (pair)	12.10	pair
RAE-Sep Benzene Separation Tube	11.00	ea
Replacement Bladder Kit for QED Pump	23.40	ea
Respirator Cartridges - OVAG (pair)	23.30	pair



Rental Equipment Rate Schedule—2021

(Alphabetized)

(see general and end notes)

Rev. 04/13/2021

Sheet 9 of 9

Description

(U.S. dollars)

	Rate	Unit
Respirator Cartridges - Particulate (pair)	7.80	pair
Rock Chip Tray	2.50	ea
Roll Flagging - 150'	2.80	ea
Saranex Tyvek Coverall (each)	41.60	ea
Snap Top Sediment Container - 8 oz.	1.10	ea
Spray Paint (each)	4.90	ea
Staff Gauge (each)	59.10	ea
Stakes (bundle of 50)	20.80	bundle
Surgical Gloves - Thin Nitrile (pair)	0.30	pair
Tyvek Boot Covers (pair)	1.50	pair
Tyvek/Kleenguard Coverall (each)	2.60	ea
Vapor Pin - Permanent Install Kit	100.50	ea
Versaflo OVAG/P100 PAPR Filter (each)	156.80	ea
Weighted Disposable Bailer	5.90	ea
Whirl-Pak Headspace Bags (per 50 bags)	14.60	pack
Winter Glove Liner, Blue Knit (pair)	2.40	ea
Zooplankton Bottle	2.20	ea

General Notes: Applicable to all Equipment Listed on this Schedule

- 1.) Minimum rental period is 0.5 days unless noted.
- 2.) Rental charges begin on the first day the equipment is used on a project.
- 3.) Rental charges end on the last day the equipment is used on a project.
- 4.) A 25 percent weekly rate discount will apply to equipment rented on a daily basis for 5 or more days
- 5.) A 40 percent monthly discount will apply to equipment rented on a daily basis for 20 or more days.
- 6.) Equivalent equipment/models may be substituted for the items listed.

End Notes: Applicable to Only the Equipment Noted

- a.) Analyzer Support Kit includes the following: Airflow Kit, Heated Sample Line (50'), Heated Sample Line (100'), Gas Conditioner, Heated Filter Box, Single Pen Recorder, Dual Pen Strip Chart, Data Logger, C3/C4 Cal Gases (set), NO_x/SO₂ Cal Gases (set), CO Cal Gases (set), CO₂/O₂ Cal Gas (set of 2), SO₂ Cal Gas (set of 2), C3 Regulator Set, NO_x/SO₂ Regulators (set of 2), and CO/CO₂/O₂ Regulators (set of 2).
- b.) Employee personal vehicles subjected to field, off-site, transport or other severe duty.
- c.) Used prisms.

**2021 Hanson Professional Services Inc.
BASIS OF PAYMENT
CONSULTING SERVICES**

The following schedule is for normal design and consulting services provided on an hourly basis.

1. **ENGINEER/ARCHITECT/SCIENTIST POSITIONS:**

ENGINEER/ARCHITECT/SCIENTIST I	\$110.00
ENGINEER/ARCHITECT/SCIENTIST II	\$112.00
ENGINEER/ARCHITECT/SCIENTIST III	\$120.00
ENGINEER/ARCHITECT/SCIENTIST IV	\$134.00
ENGINEER/ARCHITECT/SCIENTIST V	\$156.00
ENGINEER/ARCHITECT/SCIENTIST VI	\$182.00
ENGINEER/ARCHITECT/SCIENTIST VII	\$216.00
ENGINEER/ARCHITECT/SCIENTIST VIII	\$256.00
PRINCIPAL	\$309.00

2. **TECHNICAL POSITIONS:**

AIDE	\$70.00
TECHNICIAN I	\$73.00
TECHNICIAN II	\$78.00
TECHNICIAN III	\$84.00
TECHNICIAN IV	\$94.00
TECHNICIAN V	\$106.00
TECHNICIAN VI	\$120.00
TECHNICIAN VII	\$135.00
MANAGER/DESIGNER	\$150.00

3. **ADMINISTRATIVE:**

ADMINISTRATIVE I	\$68.00
ADMINISTRATIVE II	\$70.00
ADMINISTRATIVE III	\$75.00
ADMINISTRATIVE IV	\$88.00
ADMINISTRATIVE V	\$105.00
ADMINISTRATIVE VI	\$135.00
ADMINISTRATIVE VII	\$169.00

4. Charges for special services, expert testimony, etc., will be negotiated.
5. The above rates cover straight time only. Overtime directed by the client will be surcharged by 25 percent.
6. Charges for outside consultants and contractors will be at invoice cost plus 10 percent.
7. All direct job expenses and materials other than normal office supplies will be charged at cost plus 10 percent.
8. Mileage charges for automobile = 56 cents per mile. Mileage charges for mobile lab or truck = 75 cents per mile.

Charges for vehicles that will remain assigned to a specific job will be \$70.00 per day or \$825.00 per month for automobiles, and \$80.00 per day or \$1,200.00 per month for mobile labs or trucks, plus the cost of fuel in lieu of mileage charges.
9. Services will be billed monthly and at the completion of the project. There will be an additional charge of 1 1/2 percent per month compounded monthly on amounts outstanding more than 30 days.
10. Rates are subject to change and will be superseded by a new rate schedule on or about January 1 of each year during the duration of the services agreement.

21 Rev. 0





Missouri Association of Counties

~ Advocating for county governments in Missouri since 1972 ~

Susette Taylor, Atchison County
President

Ross D. "Dick" Burke
Executive Director

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To: Missouri Counties
From: Missouri Association of Counties
Travis A. Elliott - Ellis, Ellis, Hammons & Johnson, P.C.
Date: May 3, 2021
Re: Summary of the American Rescue Plan Act of 2021

What is the American Rescue Plan Act of 2021?

On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 ("ARPA"), the \$1.9 trillion economic stimulus package. Of the total amount, \$350 billion is dedicated to state, county, and municipal governments. Local governments are set to receive \$130.2 billion, split evenly between cities and counties.

Subtitle M of ARPA (Title IX, Section 9901) provides for Coronavirus State and Local Fiscal Recovery Funds. This subtitle allocates \$130.2 billion for local governments. Of that amount \$65.1 billion is for counties, \$45.6 billion for metropolitan cities, and \$19.5 billion for cities with fewer than 50,000 people. Subtitle M also includes an additional \$10 billion to create a Capital Project Fund and an additional \$2 billion included for counties, to be used where "there is a negative revenue impact" from federal activities in a county.

How will ARPA payments be made to counties?

All counties in Missouri will receive direct federal aid based on the respective counties' share of the U.S. population. Treasury is obligated to allocate these funds within 60 days of enactment of ARPA.

The U.S. Treasury will disburse payments in two installments or "tranches," with the first distribution no later than May 10, 2021, and the second distribution no earlier than twelve months after the first payment. Counties and designated metropolitan cities will receive their first distribution directly from the U.S. Treasury no later than May 10, 2021. All other cities and towns will receive their distributions through the State of Missouri by June 9, 2021. However, the State can apply for a 30-day extension should the distribution of the funds cause an "excessive administrative burden," in which case those cities would receive their first distribution at the latest by July 9, 2021.

Subtitle M is separated into multiple sub-sections:

- **Section 602: Coronavirus State Fiscal Recovery Fund;**
- **Section 603: Coronavirus Local Fiscal Recovery Fund;**
- **Section 604: Coronavirus Capital Projects Fund; and**
- **Section 605: Local Assistance and Tribal Consistency Fund.**

- Ensure your county has an active SAM registration. SAME is the official government-wide database to register with in order to do business with the U.S. government. All federal financial assistance recipients must register on SAM.gov and renew the SAM registration annually to maintain an active status to be eligible to receive federal financial assistance. There is no charge to register or maintain SAM registration. If a county does not have an active SAM registration, visit SAM.gov to begin the entity registration or renewal process.
- Gather the county payment information, including (1) entity identification number (EIN), name, and contact information; (2) name and title of an authorized representative of the entity; and (3) financial institution information (e.g., routing and account number, financial institution name and contact information).

Has Treasury provided any additional guidance on the use of ARPA Section 603 funds?

Not at this time, however, we anticipate substantive guidance in the coming weeks and will update member counties as soon as that information is available.