

Heartland Port Authority of Central Missouri
Board of Commissioners
Jefferson City Area Chamber of Commerce
Thursday, April 15, 2021
11:00am

Tentative Agenda

1. Roll Call
2. Approval of Agenda
3. Approve Minutes
4. Public Comment
5. Old Business
 - 5.1. RFQ/Contract for Engineering Services – Roger Fischer
6. New Business
 - 6.1. Missouri Department of Transportation Presentation – Cheryl Ball and Stacey Fowler
7. Staff Report
8. Commissioners Reports & Invited Guests
9. Adjournment

Next Meeting Thursday, May 20 – 11:00am

Board of Commissioners Meeting
Thursday, March 18, 2021 11:00am.
Arthur P. Grimshaw Board Room

PRESENT:

BOARD:

Roger Fischer
Rick Mihalevich
Thomas Woods
Ann Pardalos
Harry Otto
David Floyd
Jason Branstetter

EXCUSED:

Jim Jordan
Jeff Naught

STAFF:

Missy Bonnot

GUESTS:

Jeff Haldiman, News Tribune; Chuck Lemeyer, Frank Rycick, Johnathon Mack, DED; Natasha Lord, DED

REGULAR BUSINESS:

1. **Roll Call:** Missy Bonnot. Members of the Heartland Port Authority introduced themselves.

2. **Approval of Agenda:**

Roger Fischer asked to move presentations from DED up on the agenda. Thomas Woods made a motion to approve as amended. Ann Pardalos seconded. Motion passed.

3. **Approve Minutes:**

Ann Pardalos made a motion to approve. Harry Otto seconded. Motion passed.

4. **Public Comments:**

No public comments

5. **Old Business:**

5.1. Land Conveyance-Harry Otto reported Jeff Earl, Legislative Director Governor's Office contacted Harry on March 11, and the Port has been given authorization to access the Proposed Port site. We should be receiving an Authorization Letter in the very near future. Missy Bonnot reported the RFQ for Engineering Services has been sent to Engineering Firms and also advertised in the newspaper for Public Notices. The deadline for submitting an RFQ is March 23rd at 1:00pm.

5.2. Presentation from Department of Economic Development- Natasha Lord with International Trade and Investment Office and Johnathon Mack with DED presented program and service information that DED could provide to companies, communities and governmental entities.

6. New Business:

6.1. Formation of New Committees- Roger Fischer discussed the need to form two committees- a Finance Committee and a Business Development Committee. Roger asked for volunteers for the Finance Committee. Harry Otto and Ann Pardalos will serve on the Finance Committee. On the Business Development Committee Jason Branstetter, Thomas Woods and Rick Mihalevich will serve.

6.2 Drone Footage Update- David Floyd updated and showed drone footage that he took on March 7th of the port site.

7. Staff Report:

No staff report

8. Commissioners Reports and Invited Guests:

No Report

9. Adjournment: Chairman Fischer
Meeting was adjourned.

Next meeting Thursday, April 15th, 2021

Minutes submitted by: _____

Missy Bonnot, Director of Economic Development
Jefferson City Area Chamber of Commerce

Board of Commissioners Meeting
Wednesday, March 31, 2021 11:00am
Via Zoom

PRESENT:

BOARD:

Roger Fischer
Thomas Woods
Ann Pardalos
Jeff Naught
Jason Branstetter
Rick Mihalevich
Harry Otto
David Floyd

EXCUSED:

Jim Jordan

STAFF:

Missy Bonnot

REGULAR BUSINESS:

1. **Roll Call:** Missy Bonnot

2. **Approval of Agenda:**

Harry Otto made a motion to approve. Ann Pardalos seconded. Motion passed.

3. **Public Comments:**

No public comments

4. **Old Business:**

No Old Business

5. **New Business:**

5.1. Review of RFQ for Professional Engineering Services – The Port Authority publicly advertised the RFQ for Environmental and Design work. They submissions were due no later than March 23 by 1:00pm. We received 4 submittals: Barr Engineering teaming with Hanson Professional Services; Bartlett & West teaming with CMPS; MECO Engineering teaming with Mercator and Wiley Robb & Associates. A subcommittee of the HPA met and reviewed all submittals including rating and ranking, based on criteria listed in the RFQ. After much discussion and deliberation of the subcommittee, they are recommending selecting Barr Engineering to develop the Scope of Work and a Contract for services. A motion was made by David Floyd for the subcommittee to work directly with Barr Engineering on a Contract for Professional Services. Jason Branstetter seconded. Motion passed. Roger Fischer directed staff, Missy Bonnot, to contact Barr Engineering to set up a meeting as soon as possible to begin the process.

6. Adjournment: Chairman Fischer

David Floyd made the motion to adjourn. Jason Branstetter seconded. Motion passed.

Next meeting Thursday, April 15th, 2021

Minutes submitted by: _____

Missy Bonnot, Director of Economic Development
Jefferson City Area Chamber of Commerce